

# Guidelines & Rules for Monument Dealers

All requests for memorialization must be submitted to the local cemetery office using our Application to Erect Memorial Form. QR codes are not permitted in any form on any memorialization.

The form must be signed by the person who has the authority to request the memorialization, and completed with specifications, dimensions, and sketch. Incomplete forms will be returned. Full payment for installation and foundation fees needs to be submitted with this application, as appropriate, to the cemetery office.

No work should be initiated until you receive an approved application. Once the granite marker, monument, or lettering has been installed, the original application must be returned to the cemetery office along with any warranty guarantee documents. Delivery of markers or monuments must be scheduled in advance with the cemetery office by calling Monday-Friday during normal business hours—no work is to be performed outside of normal cemetery hours. Available delivery times are typically Monday to Friday from 8 AM to 10 AM or 2 PM to 3:30 PM, depending on scheduled funerals. All deliveries must be reviewed and approved by a field employee before installation to ensure quality and accuracy. ***Under no circumstances is unapproved memorialization to be done on our premises.***

Any monument erected in our Catholic cemetery is intended not only as a memorial to those laid to rest there, but also to reinforce the sacred nature of the place where the human remains of God's people are resting in anticipation of their resurrection. Because of the holiness and the Catholic identity of the cemetery, we require that a Catholic symbol be the predominant artistic symbol on the stone. Appropriate Catholic symbols include, but are not limited to a cross, crucifix, dove for the Holy Spirit, and praying hands holding the rosary. Names, birth dates, and death dates of the deceased should also be prominently inscribed. Additional ornamentation such as floral or geometric designs, other sacred symbols, and emblems of fraternal organizations are permitted, provided their presence on the monument is understated in relation to the primary Catholic symbol. Memorialization of pets is not permitted in any form.

If a franchised symbol or logo (e.g., favorite sports team) is requested on a stone, the image must be included on the drawings submitted for approval, and the image cannot be the predominant feature on the stone.

Typically, only one side of a monument or slant stone can be engraved. If engraving on the back of the monument is being requested, there is an additional fee that needs to be added, and you must include a separate sheet of paper with a sketch of the planned engraving and any related images. No personal images of the deceased or memorialization is permitted on the back of the stone.

A 3 ½" veteran or military service engraved insignia is permitted in all cases, with the exception of flush or flat markers, where the 1½" size is permitted. The engraved insignia size and description must be shown on the monument application, in the sketch part of the form.

We do not endorse nor are we affiliated with any monument dealers. However, we encourage you to consider a local monument dealer as they will be most familiar with local cemetery requirements. You may choose to use any professionally licensed and insured company, as long as our cemetery monuments and markers policy is adhered to. If ordering a monument through an online company, they must contact our local cemetery to complete a monument application. Also, with online orders, you need to arrange installation through a local monument company - we suggest doing so prior to placing your online order. Please contact our local office if you need additional guidance or information.

<p>Bayshore Monument (previously Matalucci &amp; Son) 27 Clermont Drive Cape May Court House, NJ 08210-1156 (609)624-1004 <a href="mailto:zeth@allthingslettered.com">zeth@allthingslettered.com</a></p>	<p>Burdsall West Side Memorials 130 West Ave. Bridgeton, NJ 08302 856-451-8499 <a href="mailto:Westsidememorials1@gmail.com">Westsidememorials1@gmail.com</a></p>	<p>Cemetery Engraving Specialist, LLC (engraving only) 581 Mansion Ave. Audubon, NJ 08106 609-354-8685   <a href="mailto:njtombblaster@gmail.com">njtombblaster@gmail.com</a></p>
<p>Cooper Monument 621 E. Atlantic Ave. Barrington, NJ 08007 856-547-8405   <a href="mailto:info@coopervault.com">info@coopervault.com</a></p>	<p>Cumberland Marble 2858 SW Blvd. Vineland, NJ 08360 856-691-3334   <a href="mailto:kim.presgraves@comcast.net">kim.presgraves@comcast.net</a></p>	<p>DeChristopher Memorials 1010 Hollis Ave. Cherry Hill, NJ 08034 856-428-4882   <a href="mailto:dcmemorials@verizon.net">dcmemorials@verizon.net</a></p>
<p>DeChristopher Memorials 4701 Maple Ln. Philadelphia, PA 19124 215-535-0998   <a href="mailto:dcmemorials@verizon.net">dcmemorials@verizon.net</a></p>	<p>DeChristoper Memorials 4126 Tuckahoe Rd. Williamstown, NJ 08094 856-262-7720   <a href="mailto:dcmemorials@verizon.net">dcmemorials@verizon.net</a></p>	<p>Diane Memorials 420 S. Main St. Williamstown, NJ 08094 856-629-8670   <a href="mailto:Dhennessy19@comcast.net">Dhennessy19@comcast.net</a></p>
<p>East Coast Memorials, LLC 1036 Mantua Pike Wenonah, NJ 08090 856-292-3075 <a href="mailto:Eastcoastmemorials1@gmail.com">Eastcoastmemorials1@gmail.com</a></p>	<p>Everlasting Memorials 173 White Horse Pike Clementon, NJ 08021 856-346-3000 <a href="mailto:everlastingmemorialsnj@yahoo.com">everlastingmemorialsnj@yahoo.com</a></p>	<p>J Roberts &amp; Son 100 S. Black Horse Pike Runnemede, NJ 08078 856-939-4711 <a href="mailto:jrmemorials@gmail.com">jrmemorials@gmail.com</a></p>
<p>Lippincott Memorials 100 West Ave. Woodstown, NJ 08098 856-769-0627 <a href="mailto:lippincottmemorials@gmail.com">lippincottmemorials@gmail.com</a></p>	<p>Maund Enterprises, Inc. 112 Buck Hill Rd. Tuckahoe, NJ 08270 609-628-2475 <a href="mailto:kakmaund@gmail.com">kakmaund@gmail.com</a></p>	<p>Memorials By Design 1629 N. Black Horse Pike Williamstown, NJ 08094 800-690-9030 <a href="mailto:headstoneman@comcast.net">headstoneman@comcast.net</a></p>
<p>NJ Granite and Bronze 6500 Westfield Ave. Pennsauken, NJ 08110 856-665-0060 <a href="mailto:njgranitebronzememorials@gmail.com">njgranitebronzememorials@gmail.com</a></p>	<p>New Jersey Marble and Granite 3776 King Ave. Pennsauken, NJ 08110 856-662-2756 <a href="mailto:info@artstonesllc.com">info@artstonesllc.com</a></p>	<p>Penn Monument 5451 W. Route 38 Pennsauken, NJ 08109 856-662-0088 <a href="mailto:penmonuments@yahoo.com">penmonuments@yahoo.com</a></p>
<p>Peterson Monuments 1120 White Horse Pike Egg Harbor, NJ 08215 609-965-1491 <a href="mailto:petermonuments@comcast.net">petermonuments@comcast.net</a></p>	<p>Ravelli Monuments 715 Twelfth St. Hammonton, NJ 08037 609-561-0700 <a href="mailto:Sandblaster8@comcast.net">Sandblaster8@comcast.net</a></p>	<p>Ravelli Memorials 140 W. White Horse Pike Berlin, NJ 08009 856-767-0170 <a href="mailto:ravellimemorialsforberlin@gmail.com">ravellimemorialsforberlin@gmail.com</a></p>
<p>Rick's Cemetery Stone Lettering 230 Head of River Rd. Corbin City, NJ 08270 609-412-1147 <a href="mailto:mailto:rickscsl@comcast.net">mailto:rickscsl@comcast.net</a></p>	<p>Shoreline Monuments 318 New Road Northfield, NJ 08225 609-867-6420 <a href="mailto:mailto:shorelinemonuments@gmail.com">mailto:shorelinemonuments@gmail.com</a></p>	<p>Sun Monuments 4709 Landis Ave. Vineland, NJ 08360 609-364-0983 Email Not Provided</p>
<p>Tomlin Monuments 445 Rte. 47 N. Cape May Court House, NJ 08210 609-780-6628 <a href="mailto:orders@tomlinmonuments.com">orders@tomlinmonuments.com</a></p>	<p>Tri-State Monument Company 761 Lower Landing Rd. Blackwood, NJ 08012 856-227-3474 <a href="mailto:info@tristatenj.com">info@tristatenj.com</a></p>	<p>White Valley Memorials 292 W. White Horse Pike Berlin, NJ 08009 856-767-3030 <a href="mailto:whitevalleymemorials@gmail.com">whitevalleymemorials@gmail.com</a></p>
<p>Wm. B. Snelbaker Memorials 43 Cooper St. Woodbury, NJ 08096 856-845-0634 <a href="mailto:snelbakermemorials@gmail.com">snelbakermemorials@gmail.com</a></p>		



## APPLICATION TO ERECT MEMORIAL SOUTH JERSEY CATHOLIC CEMETERIES

APPLICATION FOR {place X in front of choice(s)}:

MEMORIAL (MARKER OR MONUMENT)     LETTERING     VASE INSTALLATION \_\_\_\_\_  
(QUANTITY)

CEMETERY NAME: \_\_\_\_\_

Application is hereby made for permission to perform work as indicated above on the area described on the reverse of this application and to permit the monument dealer who signs this application to furnish or modify the memorial in accordance with the rules and regulations of the cemetery.

If this application is for a memorial, this memorial will have a Roman Catholic emblem on it in a prominent position, and it will NOT have on it any emblem, insignia, or inscriptions inconsistent with Roman Catholic doctrine and practice. Memorialization markers must be made of granite.

Should any memorial, in the opinion of the foreman, become unsightly, dilapidated or dangerous to visitors, it is understood that the cemetery shall have the right either to correct the condition or to remove it at the expense of the lot owner or his or her heirs, after giving due notice in writing to the last known address of the lot owner on file in the cemetery office. The cemetery is NOT responsible for acts of vandalism.

The undersigned, who represents that he/she has the authority to authorize memorialization for the burial right location described on the reverse side of this application, hereby authorizes and requests the cemetery representative to permit the performance of the work applied for as described in this application, including the construction of a foundation, if necessary. Please check one.

Lot Owner     Heir (state relationship) \_\_\_\_\_     Responsible Party (Furnish authorization in writing.)

*(If the owner is deceased, except in behalf of the owner's spouse, right of interest must first be established by affidavit before application will be accepted.)*

Applicant's Name: \_\_\_\_\_ Applicant's Phone Number: \_\_\_\_\_

Application's Address: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

Applicant information verified and approved by: \_\_\_\_\_

(Cemetery Office Employee)

### MONUMENT DEALER AGREEMENT

I certify that I have been authorized by the person making this application, to perform the work applied for the location described in this application.

I certify that any materials provided will be made entirely of first-grade material and guaranteed by me to be free from all flaws, defects and tool marks and that the workmanship on said materials will be of the highest standard. Should a defect in material or workmanship become apparent before the lapse of five years from date of setting, the cemetery management through its director shall make such declaration in writing to the monument dealer and the memorial will be replaced without cost to the cemetery.

I hereby agree to abide by the rules and regulations of this cemetery now in force or hereafter adopted and further agree that, if in the opinion of the director or foreman should the completed work not comply with said rules and regulations, it will, at the request of the foreman of the cemetery, be removed by me within three days of such request without cost to the cemetery or the lot owner.

The undersigned further agrees to hold the cemetery free from any liability whatsoever for damage to the delivered products that may result from the installation of said delivered products, before, during or after the setting of such products.

I hereby agree to pay for any damage to lots, graves, walks, trees, shrubs, memorials, etc. during the transportation and setting of this memorial. I hereby agree to indemnify, defend and save harmless the cemetery upon, or from, any and all claims, demands or alleged causes of action arising by reason of the erection of delivered products.

**No memorial, once erected, may be removed from the cemetery without a notarized letter of permission from the responsible party. The cemetery office staff must be made aware by appointment of removal.**

Acceptance of this permit by the cemetery and the payment for foundation charges or other payments do not constitute complete approval of this application.

Monument Dealer Name: \_\_\_\_\_ Signature of Monument Dealer: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Date submitted: \_\_\_\_\_

**Note: Delivery of markers and monuments by appointment only. Typical times are Monday-Friday, 8 AM to 10 AM and 2 PM to 3:30 PM, depending on scheduled funerals. Contact the cemetery office to schedule a time.**

**Approved application and relevant guarantees and warranties must be presented upon delivery.**

**SPECIFICATIONS**

Grave Location: \_\_\_\_\_

Kind of Material: \_\_\_\_\_ Color: \_\_\_\_\_

Monument Type: (check one)  Flush or Flat (sawn sides only)  Raised  Upright Monument

Type of Finish:

Front: \_\_\_\_\_ Back: \_\_\_\_\_

Top: \_\_\_\_\_ Ends: (check one)  Rock Pitch (Rough)  Sawn

Base Size: \_\_\_\_\_ Die Size: \_\_\_\_\_

Other Pieces: \_\_\_\_\_

Carving & Lettering: (Specify method for): \_\_\_\_\_

Family Name: \_\_\_\_\_ Individual Names: \_\_\_\_\_

Inscription: \_\_\_\_\_ Ornamentation: \_\_\_\_\_

Portrait Size: \_\_\_\_\_  Request Engraving on Back of Monument. An additional fee applies.

**NOTE: Must attach separate page showing sketch of engraving .**

**Specifications Approved By Foreman:** \_\_\_\_\_

Sketch of memorial to be placed showing all dimensions, carvings, and lettering, including front, back, side and top of die and base.

(Sketch should be drawn to scale. Scale 1/2 in to 1 ft. If space is inadequate, attach a sheet containing scale drawing.)

**Sketch Reviewed & Approved By Foreman:** \_\_\_\_\_

**For Office Use Only**

Date Received: \_\_\_\_\_ Application Approved: \_\_\_\_\_ Contract #: \_\_\_\_\_

Amount Received: \_\_\_\_\_ Foundation Install Date: \_\_\_\_\_ Memorial Received: \_\_\_\_\_

Date Memorial Installed: \_\_\_\_\_ Foundation Needed:  Yes  No Inspected By: \_\_\_\_\_

(Foreman or Field Worker)