



### *The Opening Fee*

is charged in order to cover many expenses related to preparing the grave, the crypt or the niche. Our office staff and field workers handle the details to ensure that your loved one is laid to rest respectfully and reverently. Some of the costs occur at the time of death while some expenses are incurred over time. We hope that once you review this document many of your questions concerning this fee will be answered. If you have any additional questions, please call your cemetery office.

Maintaining a cemetery involves many resources. We refer to this as perpetual care. We do not charge an annual fee for providing perpetual care.

Our mission is to serve our families by sacredly burying the dead and by bringing comfort to the grieving. We feel truly blessed and privileged to practice this Corporal Work of Mercy.



It is our sincere desire to care for our parishioners and their families at every stage of this life and beyond. In keeping with that mission, our Catholic cemeteries provide holy, dignified resting places for our departed, while bringing comfort, serenity and inspiration to the families whose loved ones have been placed in our everlasting care. With 15 cemeteries conveniently located throughout southern New Jersey, South Jersey Catholic Cemeteries offers many options. Choosing a final resting place on consecrated grounds is your choice, your privilege and the right of every Catholic, as well as a confirmation of faith in our everlasting union with our Lord Jesus Christ.



### **SOUTH JERSEY CATHOLIC CEMETERIES**

*Your Choice † Your Privilege † Your Right*

631 Market Street | Camden, NJ 08102  
855-MyPrePlan (855-697-7375)  
SouthJerseyCatholicCemeteries.org

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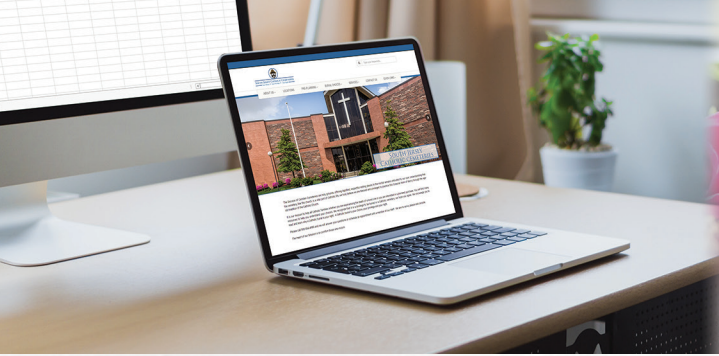
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### **What Is An Opening Fee?**

[www.SouthJerseyCatholicCemeteries.org](http://www.SouthJerseyCatholicCemeteries.org)



## *Office Procedures*

- Process telephone requests for burial intake
- Verify ownership and burial records
- Record burials and locations
- Complete Purchase Agreement & Memorialization Forms
- Maintain maps and lot books
- Data entry
- Assist family and friends in locating grave(s)
- Follow up on incomplete information
- Accounting
- Submit burial permits
- Complete Service Request Forms and follow up
- Provide bereavement support information

## *Preparing The Grave*

- Layout and cross check grave location
- Draw grave diagram, mark grave
- Truck equipment and tools to gravesite
- Break through frost in winter
- Excavate grave and remove excess dirt
- Dress the grave
- Assist vault company

## *Preparing The Crypt & Niche*

- Cross check crypt or niche location
- Remove crypt or niche front
- Clean and prepare crypt or niche area
- Dress crypt or niche area
- Install crypt tray
- Seal crypt or niche front

## *Directing Interment Service*

- Direct and escort funeral procession
- Assist with flowers
- Assist with casket
- Assist with vault cover
- Assist family

## *Necessary Equipment & Materials*

- Backhoe
- Dump truck
- Compressor
- Hand tools such as shovels, rakes and tape measure
- Planks and greens
- Casket cart and crypt lift
- Gasoline, propane and oil
- Grave warmers for winter burials
- Maintenance of all of the above equipment

## *Care After Burial Or Entombment*

- Fill grave
- Removal of grave dressing including planks, greens, etc.
- Management of floral arrangements from funeral
- Sorting and cleaning
- Return equipment
- Removal of crypt lift
- Refill grave after settling
- Place top soil and seed grave
- Installation of memorialization

## *Perpetual Care*

- Ground Maintenance
  - Mowing grass, weed whacking, trimming, planting and maintenance of trees, shrubs and flowers
  - Weed and pest control
  - Placement and care of environmental enhancements
- Building Maintenance
  - Cleaning | Repairs | Replacement purchases
- Road Maintenance
  - Snow removal and application of brine
  - Resurfacing and sweeping
- Equipment Maintenance and Upgrades
- Recordkeeping
- Office Supplies, Cemetery Supplies
- Utility Expenses